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क्रमांक:- GJCO-11/20(11)/11/2020-GJ-ADMN-Part(1)/E88036 दिनांक - 08.05.2026

प्रति,

All BA/OA Heads
Gujarat Telecom Circle, Ahmedabad

विषय : Regarding change in the Working and Reporting Structure of BA

Apropos above subject, in order to effectively utilize the available manpower and to improve work efficiency, approval of CGMT, Gujarat Circle is hereby conveyed for change in the working and reporting structure of executives working at BA. As per the new structure, the Gujarat Circle field units has been aligned with 156 Sales Territories as below

Sr. No.	Business Area	Territories
1	AHMEDABAD	23
2	BHAVNAGAR	14
3	BHUJ	11
4	JUNAGADH	17
5	MEHSANA	24
6	RAJKOT	20
7	SURAT	29
8	VADODARA	18

The details about revised working and reporting structure is enclosed as Annexure A to D

All the BAs are directed to implement above structure with immediate effect.

Encl:

- (i) Annexure A - Basic BA Wise Structure Upto AGM
- (ii) Annexure B - Staffing Norms for SDE/JTO/JE
- (iii) Annexure C - BA Wise Consolidated Staff Requirement
- (iv) Annexure D - Detailed Staff Distribution as per Annexure-C

AGM (Restructuring)
O/o CGMT, Gujarat Circle

ANNEXURE A - Basic BA Wise Structure Upto AGM

1. PGM Ahmedabad (PGM 1, GM - 3, DGM - 11, AGM - 26)

- a. GM Sales
 - i. DGM S&M
 - 1. AGM Partner
 - 2. AGM Sales (AHD)
 - 3. AGM Sales (NAD)
 - ii. DGM EB
 - 1. AGM EB Sales
 - 2. AGM Tender, Planning, Part Mgmt
- b. GM Operations
 - i. Area Manager C & E
 - 1. AGM Network
 - 2. AGM External
 - ii. Area Manager N & W
 - 1. AGM Network
 - 2. AGM External
 - iii. Area Manager GNR
 - 1. AGM Network
 - 2. AGM External
 - iv. Area Manager Rural
 - 1. AGM Network
 - 2. AGM External
 - v. Area Manager Nadiad
 - 1. AGM Network
 - 2. AGM External
 - vi. Area Manager Mobile
 - 1. AGM Network
 - 2. AGM RF Mtc
- c. GM HQ
 - i. DGM A
 - 1. AGM Legal
 - 2. AGM Admin
 - 3. AGM Gen
 - ii. DGM Plg
 - 1. AGM Inst
 - 2. AGM Plg
 - iii. DGM OP
 - 1. AGM OP
 - 2. AGM Insp
 - 3. AGM IT
- d. AGM Vig

2. PGM Surat (PGM - 1, GM - 1, DGM - 6, AGM - 19)

- a. DGM Sales
 - i. AGM EB
 - ii. AGM Part
 - iii. AGM S&M (BCH)
 - iv. AGM S&M (SRT)
 - v. AGM S&M (VAL)
- b. DGM HQ
 - i. AGM Admin
 - ii. AGM Plg & Inst.
 - iii. AGM OP & Insp.
 - iv. AGM Gen
 - v. AGM IT
- c. GM Operations
 - i. Area Manager Bharuch
 - 1. AGM Network
 - 2. AGM External
 - ii. Area Manager Valsad
 - 1. AGM Network
 - 2. AGM External
 - iii. Area Manager Surat Urban
 - 1. AGM Network
 - 2. AGM External
 - iv. Area Manager Surat Rural
 - 1. AGM Network
 - 2. AGM External
 - v. AGM Mobile

3. PGM Vadodara (PGM - 1, GM - 0, DGM - 4, AGM - 13)

- a. DGM Sales
 - i. AGM EB
 - ii. AGM Part
 - iii. AGM S&M (GHD)
 - iv. AGM S&M (VDR)
- b. DGM HQ
 - i. AGM Admin
 - ii. AGM Plg & Inst.
 - iii. AGM OP & Insp.
 - iv. AGM Gen
- c. Area Manager Vadodara
 - i. AGM Network
 - ii. AGM External
- d. Area Manager Godhra
 - i. AGM Network
 - ii. AGM External
- e. AGM Mobile

4. PGM Rajkot (PGM - 1, GM - 0, DGM - 3, AGM - 13)

- a. DGM Sales
 - i. AGM EB
 - ii. AGM Part
 - iii. AGM S&M (JMN)
 - iv. AGM S&M (RJK)
- b. AGM Admin
- c. AGM Plg & Inst.
- d. AGM OP & Insp.
- e. AGM Gen
- f. AGM Mobile
- g. Area Manager Rajkot
 - i. AGM Network
 - ii. AGM External
- h. Area Manager Jamnagar
 - i. AGM Network
 - ii. AGM External

5. PGM Mehsana (PGM - 1, GM - 0, DGM - 3, AGM - 11)

- a. AGM S&M (HMR)
- b. AGM Sales (EB, S&M, Part Mgmt)
- c. AGM S&M (PNP)
- d. AGM HQ (Admin, Gen, Plg & Inst, Op & Insp)
- e. AGM Mobile
- f. Area Manager Mehsana
 - i. AGM Network
 - ii. AGM External
- g. Area Manager Palanpur
 - i. AGM Network
 - ii. AGM External
- h. Area Manager Himmatnagar
 - i. AGM Network
 - ii. AGM External

6. PGM Junagadh (PGM - 1, GM -0, DGM - 2, AGM - 8)

- a. AGM Sales (EB, S&M, Part Mgmt)
- b. AGM S&M (AMR)
- c. AGM HQ (Admin, Gen, Plg & Inst, Op& Insp.)
- d. AGM Mobile
- e. Area Manager Junagadh
 - i. AGM Network
 - ii. AGM External
- f. Area Manager Amreli
 - i. AGM Network
 - ii. AGM External

7. PGM Bhavnagar (PGM - 1, GM - 0, DGM - 2, AGM - 8)

- a. AGM Sales (EB, S&M, Part Mgmt)
- b. AGM S&M (SEN)
- c. AGM HQ (Admin, Gen, Plg & Inst, Op& Insp.)
- d. AGM Mobile
- e. Area Manager Bhavnagar
 - i. AGM Network
 - ii. AGM External
- f. Area Manager SEN
 - i. AGM Network
 - ii. AGM External

8. PGM Bhuj (PGM - 1, GM - 0, DGM - 1, AGM - 7)

- a. DGM Operation
 - i. AGM Network GD
 - ii. AGM External GD
 - iii. AGM Network BJ
 - iv. AGM External BJ
- b. AGM HQ (Admin, Gen, Plg & Inst, Op& Insp.)
- c. AGM (Sales, EB, Part Mgmt)
- d. AGM Mobile

SUMMARY (For BA)

PGM	8
GM	4
DGM	32
AGM	105

ANNEXURE-B Staffing Norms for SDE/JTO/JE

- Gujarat Telecom Circle shall be divided into Total 156 Sales Territories
- BA-Wise Distribution of Territories

Sr. No.	Business Area	Territories
1	AHMEDABAD	23
2	BHAVNAGAR	14
3	BHUJ	11
4	JUNAGADH	17
5	MEHSANA	24
6	RAJKOT	20
7	SURAT	29
8	VADODARA	18

- Under each AGM (Network)
 - I. There shall be one SDE/JTO Internal for Indoor equipment maintenance (1 per territory)
 - II. Fibre Repair Team - There shall be SDO/JTO + JE (1 per territory)
- Under each AGM (External)
 - I. There shall be SDO/JTO External/Outdoor for Field complaint & service delivery (1 per territory)
- Under each AGM (S&M) there shall be one Franchise Manager/Sales Person (1 per territory)
- There shall be some spare staff at the BAs which can be posted by BAs on need basis.

ANNEXURE-C BA Wise Consolidated Staff Requirement

OA	DGM	
	New Stru.	Wkg.
Ahmedabad TD	10	10
Amreli TD	1	1
Bharuch TD	1	0
Bhavnagar TD	1	0
Bhuj (Kutch) TD	1	1
CO ,Ahmedabad	7	7
Godhra-Panch TD	1	1
Himatnagar TD	1	1
Jamnagar TD	1	1
Junagarh TD	1	2
Mehsana TD	2	2
Nadiad-Kheda TD	1	1
Palanpur TD	1	1
Rajkot TD	2	2
Surat TD	4	4
Surendernagar	1	1
Vadodara TD	3	3
Valsad TD	1	0
Grand Total	40	38

OA	AGM/MT	
	New Stru.	Wkg.
Ahmedabad TD	23	23
Amreli TD	3	1
Bharuch TD	3	7
Bhavnagar TD	5	3
Bhuj (Kutch) TD	7	4
CO ,Ahmedabad	29	29
Godhra-Panch TD	3	3
Himatnagar TD	3	1
Jamnagar TD	3	1
Junagarh TD	5	5
Mehsana TD	5	4
Nadiad-Kheda TD	3	2
Palanpur TD	3	2
Rajkot TD	10	4
Surat TD	13	8
Surendernagar	3	1
Vadodara TD	10	11
Valsad TD	3	5
Grand Total	134	114

OA	SDE/JTO	
	New Stru.	Wkg.
Ahmedabad TD	140	146
Amreli TD	28	20
Bharuch TD	32	26
Bhavnagar TD	62	36
Bhuj (Kutch) TD	70	31
CO ,Ahmedabad	127	127
Godhra-Panch TD	36	31
Himatnagar TD	40	29
Jamnagar TD	40	17
Junagarh TD	74	30
Mehsana TD	62	41
Nadiad-Kheda TD	32	45
Palanpur TD	32	23
Rajkot TD	84	42
Surat TD	116	70
Surendernagar	28	15
Vadodara TD	84	92
Valsad TD	36	47
Grand Total	1123	868

OA	JE	
	New Stru.	Wkg.
Ahmedabad TD	16	43
Amreli TD	6	5
Bharuch TD	7	10
Bhavnagar TD	8	13
Bhuj (Kutch) TD	11	22
CO ,Ahmedabad	2	2
Godhra-Panch TD	8	13
Himatnagar TD	9	13
Jamnagar TD	9	17
Junagarh TD	11	20
Mehsana TD	8	23
Nadiad-Kheda TD	7	12
Palanpur TD	7	11
Rajkot TD	11	22
Surat TD	14	33
Surendernagar	6	12
Vadodara TD	10	19
Valsad TD	8	19
Grand Total	158	309

ANNEXURE-D Detailed Staff Distribution as per Annexure-C

AHMEDABAD BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
1. PGM Ahmedabad (PGM - 1, GM - 3, DGM- 11, AGM - 26, SDE/JTO - 172, JE - 23)					
a. GM Sales					
	i. DGM S&M				
		1. AGM Partner	4		
		2. AGM Sales (AHD)	16		
		3. AGM Sales (NAD)	7		
	ii. DGM EB				
		1. AGM EB Sales	18		
		2. AGM Tender, Planning, Part Mgmt	6		
b. GM Operations					
	i. Area Manager C & E				
		1. AGM Network	8	4	No. of Territory - 4
		2. AGM External	4		
	ii. Area Manager N & W				
		1. AGM Network	8	4	No. of Territory - 4
		2. AGM External	4		
	iii. Area Manager GNR				
		1. AGM Network	6	3	No. of Territory - 3
		2. AGM External	3		
	iv. Area Manager Rural				
		1. AGM Network	10	5	No. of Territory - 5
		2. AGM External	5		
	v. Area Manager Nadiad				
		1. AGM Network	14	7	No. of Territory - 7
		2. AGM External	7		
	vi. Area Manager Mobile				
		1. AGM Network	2		
		2. AGM RF Mtc	2+1 = 3		AHD-2, NAD-1
c. GM HQ					
	i. DGM A				
		1. AGM Legal	3		
		2. AGM A	3		
		3. AGM Gen	2		
	ii. DGM Plg				
		1. AGM Inst	4+1 = 5		AHD-4, NAD-1
		2. AGM Plg	2+1=3		AHD-2, NAD-1
	iii. DGM OP				
		1. AGM OP	8		BINCC - 8
		2. AGM Insp	2+1 = 3		AHD-2, NAD-1
		3. AGM IT	3		
d. AGM Vig			2		
	Spare		15		

SURAT BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
2. PGM Surat (PGM - 1, GM - 1, DGM - 6, AGM - 19, SDE/JTO - 184, JE - 29)					
a. DGM Sales		i. AGM EB	18		
		ii. AGM Part	3		
		iii. AGM S&M (BCH)	7		
		iv. AGM S&M (SRT)	14		
		v. AGM S&M (VAL)	8		
b. DGM HQ		i. AGM A	3		
		ii. AGM Plg & Installation	2+ 6+ 2 = 10		BCH - 2, SRT - 6, VAL - 2
		iii. AGM OP & Inspection	8, 1+2+1 = 12		BINCC -8, BCH - 1, SRT - 2, VAL - 1
		iv. AGM Gen	3		
		v. AGM IT	2		
c. GM Operations					
	i. Area Manager Bharuch				
		1. AGM Network	14	7	No. of Territory - 7
		2. AGM External	7		
	ii. Area Manager Valsad				
		1. AGM Network	16	8	No. of Territory - 8
		2. AGM External	8		
	iii. Area Manager Surat Urban				
		1. AGM Network	14	7	No. of Territory - 8
		2. AGM External	7		
	iv. Area Manager Surat Rural				
		1. AGM Network	14	7	No. of Territory - 6
		2. AGM External	7		
	v. AGM Mobile		1+3+1 = 5		BCH - 1, SRT - 3, VAL - 1
	Spare		12		

VADODARA BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
3. PGM Vadodara (PGM - 1, GM - 0, DGM - 4, AGM - 13, SDE/JTO - 120 , JE - 18)					
a. DGM Sales		i. AGM EB	10		
		ii. AGM Part	3		
		iii. AGM S&M (GDH)	8		
		iv. AGM S&M (VDR)	10		
b. DGM HQ					
		i. AGM A	3		
		ii. AGM Plg & Installation	2+4 = 6		GDH-2, VDR - 4
		iii. AGM OP & Inspection	8, 1+1 = 10		BINCC - 8, GDH-1, VDR - 1
		iv. AGM Gen /IT	3		

c. Area Manager Vadodara		i. AGM Network	20	10	No. of Territory - 10
		ii. AGM External	10		
d. Area Manager Godhra		i. AGM Network	16	8	No. of Territory - 8
		ii. AGM External	8		
e. AGM Mobile			1+2 = 3		GDH-1, VDR - 2
	Spare		10		

RAJKOT BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
4. PGM Rajkot (PGM - 1, GM - 0, DGM - 3, AGM - 13, SDE/JTO - 124, JE - 20)					
a. DGM Sales		i. AGM EB	10		
		ii. AGM Part	2		
		iii. AGM S&M (JMN)	9		
		iv. AGM S&M (RJK)	11		
b. AGM A			3		
c. AGM Plg & Installation			2+4 = 6		JMN-2, RJK - 4
d. AGM OP & Inspection			8, 1+1 = 10		BINCC -8, JMN-1, RJK - 1
e. AGM Gen/IT			2		
f. AGM Mobile			1+2 = 3		JMN-1, RJK - 2
h. Area Manager Rajkot					
		i. AGM Network	22	11	No. of Territory - 11
		ii. AGM External	11		
i. Area Manager Jamnagar					
		i. AGM Network	18	9	No. of Territory - 9
		ii. AGM External	9		
	Spare		8		

MEHSANA BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
5. PGM Mehsana (PGM - 1, GM - 0, DGM - 4, AGM - 11, SDE/JTO - 134, JE - 24)					
a. DGM Sales		i. AGM S&M (HMR)	9		
		ii. AGM Sales (EB, S&M, Part Mgmt) - MEH	4+8+2=14		EB - 4, S&M-8, PM-2
		i. AGM S&M (PNP)	7		
b. AGM HQ (A, Gen, Plg & Inst, Op & Insp, IT)			2, 2, 2+4+2, 1+9+1 = 23		HMR - 2+1, MEH - 2+2+4+9, PNP - 2+1
c. AGM Mobile			1+2+1 = 4		HMR - 1, MEH - 2, PNP - 1
d. Area Manager Mehsana					
		i. AGM Network	16	8	No. of Territory - 8
		ii. AGM External	8		
e. Area Manager Palanpur					
		i. AGM Network	14	7	No. of Territory - 7
		ii. AGM External	7		
f. Area Manager Himmatnagar					
		i. AGM Network	18	9	No. of Territory - 9
		ii. AGM External	9		
	Spare		5		

JUNAGADH BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
6. PGM Junagadh (PGM - 1, GM - 0, DGM - 2, AGM - 8, SDE/JTO - 102, JE - 17)					
a. AGM Sales (EB, S&M, Part Mgmt) - JND			4, 11, 2 = 17		
b. AGM S&M (AMR)			6		
c. AGM HQ (Admin, Gen, Plg & Inst, Op & Insp, IT)			2, 2, 2+4, 1+9 = 20		AMR - 2+1, JND - 2+2+4+9
d. AGM Mobile			1+2 = 3		AMR - 1, JND - 2
e. Area Manager Junagadh					
		i. AGM Network	22	11	No. of Territory - 11
		ii. AGM External	11		
f. Area Manager Amreli					
		i. AGM Network	12	6	No. of Territory - 12
		ii. AGM External	6		
	Spare		5		

BHAVNAGAR BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
7. PGM Bhavnagar (PGM - 1, GM - 0, DGM - 2, AGM - 8, SDE/JTO - 90, JE - 14)					
a. AGM Sales (EB, S&M, Part Mgmt) - BVN			4, 8, 2 = 14		
b. AGM S&M (SEN)			6		
c. AGM HQ (A, Gen, Plg & Inst, Op & Insp, IT)			2, 2, 4+2, 9+1 = 20		BVN - 2+2+4+9 , SEN - 2+1
d. AGM Mobile			2+1 = 3		BVN - 2, SEN - 1
e. Area Manager Bhavnagar					
		i. AGM Network	16	8	No. of Territory - 8
		ii. AGM External	8		
f. Area Manager SEN					
		i. AGM Network	12	6	No. of Territory - 6
		ii. AGM External	6		
	Spare		5		

BHUI BA

PGM/Sr GM/GM	DGM	AGM	SDE/JTO	JE	Remarks
8. PGM Bhuj (PGM - 1, GM - 0, DGM - 1, AGM - 7, SDE/JTO - 70, JE - 11)					
a. DGM Operation					
		i. AGM Network GD	10	5	No. of Territory - 5
		ii. AGM External GD	5		
		iii. AGM Network BJ	12	6	No. of Territory - 6
		iv. AGM External BJ	6		
b. AGM HQ (Adm, OP&Insp., IT)			4, 9 = 13		BINCC - 8, Insp - 1
c. AGM Sales (Sales, EB, Partner)			11, 4, 2 = 17		Sales - 11, EB - 4, Partner - 2
d. AGM Mobile			2		
	Spare		5		

UNIT WISE SDE/JTO

Name of OA	Territory Operation	Sales Team	Mobile	HQ	EB
AHMEDABAD	64	16	4	21	24
NADIAD	28	7	1	3	
SURAT	56	14	3	16	18
BHARUCH	28	7	1	3	
VALSAD	32	8	1	3	
VADODARA	40	10	2	11	10
GODHRA	32	8	1	3	
RAJKOT	44	11	2	10	10
JAMNAGAR	36	9	1	4	
MEHSANA	32	8	2	9	4
HIMATNAGAR	36	9	1	4	
PALANPUR	28	7	1	4	
JUNAGADH	44	11	2	9	4
AMRELI	24	6	1	3	
BHAVNAGAR	32	8	2	9	4
SURENDRANAGAR	24	6	1	3	
BHUJ	44	11	2	5	4
Total	624	156	28	120	78